

February 13th, 2008 Alberta Co-op Board Meeting held at 422 N.E. Alberta St.

1. January and November minutes were approved.

2. Bylaws Changes:

Potential changes to the bylaws were discussed, in preparation for the annual meeting, where bylaws changes are brought to the membership. The relative merits of voting at the annual meeting, in the store, and by mail were discussed. In the end the board endorsed the a change to require candidates for the board to submit their candidacy and statement at least three weeks before the annual meeting, so that it will be possible to have an election by mail in the future. Other revisions were suggested to the board, and some were endorsed, and some weren't.

3. Policy Governance:

The Board talked about having another meeting in February in order to discuss the changes to policy governance worked on by the committees. The finance committee met twice since the January board meeting to make revisions and add a monitoring piece to the finance sections. The board decided to have a second meeting to review the changes and consider approving them.

4. Committee Report:

The finance committee reported on its work with policy governance. Joan, who is a CPA and has done the co-op's taxes for some years, will attend the next finance meeting.

The membership committee talked about a membership survey they are considering. One subject the committee will ask the membership about is what they want us to do with our space.

The education committee is interested in finding ways to re-energize the committee.

5. New Business:

The annual meeting was discussed, including the visioning section of the program, which is planned to be concerned with the 'building' issue, which is: whether to move the co-op, try to buy the present building, or other options for the future. A sign up sheet was passed for directors who want to come to the member appreciation day to personally invite members to the annual meeting.

6. Old Business:

The election committee distributed a list of election procedures decided upon by the committee.

Another issue that was brought was the marketing manager job description. Some board members urged that the job would be up to 40 hours a week, to match the other managers. Actual hours would be dependent on the budget. The marketing manager job description was brought for a vote and approved.

The staff representative issue was tabled, as was the document control position.

The annual plan was passed around. There was a discussion of how reporting on the annual plan will take place. In 2007, managers reported on the annual plan at the retreat. The personnel committee will evaluate/monitor how well the managers are meeting their annual plan. The annual plan was voted on and passed unanimously by the board.

Personnel Committee, Tuesday February 19th, 7pm in the MOD

Finance Committee Meeting Tuesday, February 26th, 6pm in the MOD

Special Board Meeting Wednesday, February 20th, at 6pm, 422 N.E. Alberta.

Annual Membership Meeting Sunday February 24th time and place TBA

Also,

[**New Board Member Orientation** the BMD committee met and tentatively scheduled the orientation for March 16th, beginning at Noon, at Carl's]

